

BETHEL HILL CHARTER SCHOOL
Board of Directors Meeting
Bethel Hill Charter School Board Room
Tuesday, September 19, 2023
7:00 pm

The mission of Bethel Hill Charter School is to lay the foundation for individual excellence. The vision of Bethel Hill Charter School is to work in partnership with staff, families, and community to promote high standards for academics and character. This is accomplished in a safe, positive, multicultural environment.

Board Present: Joe Berryhill, Suzanne BeShears, Kristi Bray, Stan Crews, Kristy Horner, Glenn Martin, Mark Phillips, Doug Weaver, Garrett Whitfield **Board Absent:** none
Administration: Jessica Poole **Public:** Michelle Griffin

- Meeting Called to Order 7:01 pm – Joe Berryhill - Board Chairman
- Prayer was given by Glenn Martin
- Mission Statement was read by Kristy Horner
- Approval of Agenda
 - Motion:* Mark Phillips made a motion to approve the September Agenda.
 - 2nd:* Kristi Bray seconded the motion. Vote unanimous, 7-0.
- Reading of Minutes was completed.
 - Motion:* Mark Phillips made a motion to approve the August 2023 minutes.
 - 2nd:* Kristi Bray seconded the motion. Vote unanimous, 7-0.
- Public input (limited to a total of 10 minutes): none

Closed Session: Personnel and Minute Review:

Motion: Glenn Martin motioned for the board to enter closed session for the purpose of minute review and personnel according to General Statute 143-318.11(a)(1)(6).
2nd: Kristi Bray seconded the motion. Vote is unanimous 7-0.

Closed Session was entered at 7:03 pm. Matters were reviewed and discussed. Closed session was exited at 7:16 pm.

Motion: Glenn Martin made a motion to exit the closed session at 7:16 pm.
2nd: Doug Weaver seconded the motion. Vote is unanimous, 7-0.

Out of closed session, August closed minutes were approved.

Motion: Glenn Martin motioned to approve the August 2023 Closed Session minutes.
2nd: Mark Phillips seconded the motion. Vote is unanimous, 7-0.

Out of closed session, employee leave appeal was approved.

Motion: Kristi Bray motioned to approve the employee leave appeal as presented.
2nd: Garrett Whitfield seconded the motion. Vote is unanimous 7-0.

Old Business

- **Review of August Budget:** Accounting meeting scheduled and plans for finance meeting to follow were discussed. Bank accounts were reviewed. ESSR monitoring meeting will be held Oct 18.

- **Charter Renewal Process:** The renewal process is completed over a period of two years and consists of a self-study, renewal site visit with interviews, and Charter School Advisory Board

review before recommendations are made to the State Board of Education. Kristy and Jessica attended the initial meeting. Currently the committee is working on self-study and preparing for the renewal site visit planned between January and May 2024.

-Testing Update: Official Report was reviewed.

- Additional Old Business: AIG certification updates were given.

New Business

- Update on School Repairs/Estimates: Update on advertisements. Grounds maintenance is contracted with Clayton's Lawn Service. Awaiting window samples and engineer report for main building. Driveway for back parking lot is scheduled soon.

- Audit Update: Draft reviewed by Kristi Bray. Positive fund balance reported.

- Title I Authorization: Authorization was reviewed.

Motion: Glenn Martin motioned for the BHCS Board of Directors to authorize Jessica Poole, principal of Bethel Hill Charter School, as its representative to file Federal Consolidated Applications for Title I.

2nd: Kristi Bray seconded the motion. Vote unanimous, 7-0.

- Policy Updates:

Parent and Family Engagement Policy: Current policy was reviewed.

Motion: Kristi Bray motioned to approve the current Parent and Family Engagement Policy for Bethel Hill Charter to remain in use for the 2023-2024 school year.

2nd: Doug Weaver seconded the motion. Vote unanimous, 7-0.

Paid Parental Leave: 16 NCAC 06C .0408 Parental Leave was reviewed.

Motion: Doug Weaver motioned for Bethel Hill Charter to opt-in to the Paid Parental Leave Rule as outlined in 16 NCAC 06C .0408 Parental Leave.

2nd: Garrett Whitfield seconded the motion. Vote unanimous, 7-0.

Parents' Bill of Rights: State Bill 49 was reviewed. BHCS is currently working with Lisa Gordon Steller Law to draft policy. Draft policy was reviewed.

Motion: Doug Weaver motioned to adopt the Parents' Bill of Rights policy in accordance with State Bill 49.

2nd: Stan Crews seconded the motion. Vote unanimous, 7-0.

- Additional New Business Items/Questions: Discussion was held on status of buses.

Announcements:

PTO Meeting and 5th grade performance: September 26, 2023 at 7:00 pm.

Conferences: October 5, 2023

Next Meeting will be Tuesday, October 17, 2023, beginning at 7:00 pm.

Motion to Adjourn: Kristi Bray

2nd: Glenn Martin

Vote is unanimous, 7-0.

Meeting Adjourned at 8:42 pm